



**Buckinghamshire
Council**

ICT SCHOOLS TEAM

MIS, Financial Systems and Technical Support

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Buckinghamshire Schools

Understanding Codes used on Education Health and Care Plans

Working In partnership with

ESS

Education
Software
Solutions

SIMS



PS Financials
Accredited Support
& Training Partner 2018



Private Funds Manager
From ISTEK UK LIMITED



scomis
Mark Harris



Revision History

Version	Change Description	Date
Version 1	Created by Buckinghamshire Council ICT Schools Team	April 2020
Version 2	Updated by Buckinghamshire Council ICT Schools Team with guidance from the SEN Team	August 2021
Version 3	Updated by Buckinghamshire Council ICT Schools Team with guidance from the SEN Team following the addition of a new SEN Need.	November 2024

Understanding Codes Used on EHCP's

Education Health and Care Plan (EHCP) Codes (for Buckinghamshire Schools)

EHC Plans issued by Buckinghamshire Council have a reference number at the top of page 1 which has a mixture of letters and codes. When recording the pupil's needs in your MIS, ensure these match the coding in the EHCP.

SENO / BSO / stud ID / Primary Need / code for draft, final, amended etc

SENO = SEN Officer's Initials.
BSO = Support Officer's Initials.
Student ID Number = 6 digit number for the student.

Primary Need(s)

A = **Autistic** Spectrum Disorder
C = Speech, Language and **Communication** Needs
D = Specific Learning **Difficulties** (*dyslexia, dyspraxia, dyscalculia* etc)
Ds = **Down Syndrome**
E = Social, **Emotional** and Mental Health
F = **Profound** and Multiple Learning Difficulties
H = **Hearing** Impairment
I = Multi-Sensory **Impairment**
M = **Moderate** Learning Difficulties
P = **Physical** Disability
S = **Severe** Learning Difficulty
V = **Vision** Impairment

Code for plan

D = Draft
V = Version (plus version number)
F = Final
A = Amended (plus version number)

Using the example: **KH / CT / 123456 / EA / FA2**

KH **SEN Officer - Kate Hobbs**
CT **Support Officer - Charley Thomas**
123456 **Student ID Number**
EA **Primary need of SEMH & Secondary Need of ASD.**
FA2 **Final Amended version 2**

Understanding the EHCP Sections

Every EHCP must include at least 12 sections, however, Local Authorities can decide how to set these out. The sections are:

- A: The pupils and parents views, interests and aspirations.
- B: The pupil's special educational needs.
- C: Health needs relating to the pupil's SEN or disability.
- D: Social care needs relating to the pupil's SEN or disability.
- E: Planned outcomes for the pupil.
- F: Special educational provision.
The provision must be specified for each and every need shown in section B.
- G: Any health provision that is related to the pupil's SEN or disability.
- H1: Any social care provision that must be made for a pupil under 18.
- H2: Any other social care provision required that is related to the pupil's SEN or disability.
- I: The name and type of the school, maintained nursery school, post-16 institution or other institution to be attended.
- J: Details of how the personal budget will support particular outcomes and the provision it will be used for.
- K: The advice and information gathered during the EHC needs assessment in Appendices.
Where the child is in or beyond year 9, the EHCP must also include the provision required by the pupil to help prepare for adulthood and independent living.

11/11/2024 - Information checked with SEN Team and is correct at this date.
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