



Welcome to the Data Collection Webinar 2025

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Assessment and Reporting Arrangements Briefing 2025



Statutory assessments to be reported in 2025

NCY	Assessments
R	Early Years Foundation Stage Profile
1	Phonics Check
2	Phonics Re-checks (pupils who did not meet expected standard in Summer 2024 check) <i>OPTIONAL Key Stage 1 Teacher Assessments (reading, writing, maths and science)</i>
3	
4	Multiplication Tables Check
5	
6	Key Stage 2 Tests (reading; maths; grammar, punctuation and spelling) Key Stage 2 Teacher Assessments (writing and science) including Pre Key Stage Standards (reading, writing, maths as appropriate)

Key Dates – Tests 2025

Date	
May	Recommended optional KS1 test administration window
12 - 15 May	KS2 tests administered
Friday 30 May	KS2 Headteacher declaration form deadline (Primary Assessment Gateway)
Monday 2 to Friday 13 June	Multiplication Test Check administration period (schools can use the following week, 16-20 June, to administer the check to any pupils who were absent during the first 2 weeks or in case of any delays due to technical difficulties)
Monday 9 June to Friday 13 June	Phonics Check Week ((schools can use the following week, 16-20 June, to administer the check to any pupils who were absent for the whole of the main check week)
Friday 20 June	MTC Headteacher Declaration Form deadline (via PAG)
Monday 23 June	Phonics Screening Check threshold mark published
Monday 30 June	Phonics Check headteacher declaration form deadline (via PAG)
Tuesday 8 July	KS2 pupil test results (raw scores and scaled scores) and marked script images available - Primary Assessment Gateway (7.30am).

Key Dates – Test and Teacher Assessment Submission 2025

Date	
Friday 13 June	Phonics Check submission deadline (to the LA via AnyComms Plus)
Monday 16 June	EYFSP submission deadline (to the LA via AnyComms Plus) for schools that want to receive a data checking pack
Monday 23 June	Final deadline for EYFSP – no changes can be accepted after this time unless directed by moderator
<i>Friday 27 June</i>	<i>KS2 TA submission deadline (via PAG) - we strongly advise schools to submit well in advance of the deadline, ideally by Monday 23rd, to avoid delays when uploading to PAG.</i>
<i>Friday 27 June</i>	EYFSP headteacher declaration form deadline (to the LA)
Friday 4 July	KS1 TA optional submission deadline (to the LA via AnyComms Plus) for schools that want to receive summary analysis

Early Years Foundation Stage Profile (EYFSP) 2025

<https://www.gov.uk/government/publications/early-years-foundation-stage-profile-handbook>

- All schools will again complete the reformed EYFS Profile.
- Together with the basic pupil identifiers, schools will be required to report a pupil's level for each Early Learning Goal (ELG)
 - 1 = Emerging
 - 2 = Expected
 - 'A' can now only be used where a child (or whole setting) has an exemption agreed. You cannot use this for children who have been absent for long periods of time.
- The narrative on how a child demonstrates the three characteristics of effective learning does not need be submitted to the LA (but does need to be reported to parents)
- **We are asking schools to submit EYFSP data to the School Management Support Team by Monday 16th June if they want to receive a checking pack**

- After 18th June schools that submitted their pupil level results by the 16th June deadline will receive an EYFSP Checking File via AnyComms Plus secure file transfer. ***Schools that submit their data after the deadline will not receive a checking file.*** The checking file will include a pupil level data checking sheet together with a school summary sheet. Schools then have the opportunity to do a final check and resubmit data if they find any errors or omissions
- ***Final data needs to be submitted data to the LA, taking account of any amendments needed following receipt of your checking pack, by Monday 23rd June.*** This allows time for the data to be checked and validated by the LA in advance of the statutory 30th June deadline.
- Having checked reports, schools need to complete the EYFSP Headteacher Declaration Form to confirm that data is “signed off” by Headteacher as accurate and quality assured. **Declaration Forms need to be returned to the School Management Support Team by Friday 27th June.**

Reporting to parents - EYFSP

- At the end of the final year of the EYFS, teachers must provide a written report to parents which summarises the results of the EYFS profile. Schools must offer parents the opportunity to discuss the profile with the child's teacher.
- Teachers must make the results of the child's profile available to parents. If parents ask to see a copy of their child's profile report, the provider must make this available.

2025 EYFS Profile Handbook – 5.2 Reporting to parents

Children who transfer to a New School - EYFSP

If a child moves schools during the summer term, the schools must agree which of them will complete the Profile. When deciding this, it is important to consider what would best benefit the child's education and their transition into year 1. In general, if a child starts at a new school on the first day of the second half of the summer term (or any time after that), then the previous school should submit the data.

If a child moves school at any time before the summer term, then the new school should submit the data. Where half term dates differ between local authority areas, it is the school where a child attends (or will attend) for the longest period of time across the academic year that submits the data.

*2025 EYFS Handbook – Children Transferring Schools
(page 21)*

Phonics Screening Check 2025

<https://www.gov.uk/government/publications/assessment-and-reporting-arrangements-phonics-screening-check/assessment-and-reporting-arrangements-phonics-screening-check>

- The Phonics Screening Check is a statutory assessment for all children in Year 1
- Children in Year 2 must also take the check if they did not meet the required standard in Year 1 (Summer 2024 check)
- Pupils should not take the check if any of the following apply:
 - they have shown no understanding of grapheme-phoneme correspondences
 - they have recently moved to the country and are unable to understand letters and sounds in English
 - they use British Sign Language or other sign-supported communication, such as communication boards, to spell out individual letters
 - they are mute, or selectively mute
- These pupils should be recorded as 'D', disapplied. Headteachers make the final decision about whether it is appropriate for a pupil to take the check. In any instances when pupils are not entered for the check, schools should explain their decision to the pupil's parents.

- The check can be administered on any day **between Monday 9th June and Friday 13th June**
- If a child is absent for the whole of this week, a school can administer the test up until **Friday 20th June**
- Any child absent for the entire period from Monday 9th June to Friday 20th June should be recorded as absent
- Schools need to complete and submit the Headteacher's declaration form (HDF) once all the Phonics Screening Checks have been administered. This can be found on the Primary Assessment Gateway (<https://www.primaryassessmentgateway.education.gov.uk/>) and must be submitted by **Monday 30th June**.
- **Please note that failure to complete the HDF by the deadline may result in a maladministration investigation.** Schools may contact the national curriculum assessments helpline via assessments@education.gov.uk or 0300 303 3013 for help with the HDF.

- **Phonics Screening Check data needs to be sent to the LA by the end of *Friday 13th June***
- Please note that the LA can only accept returns after this date for pupils who were absent during the main Phonics Check week
- If you have to test a child between Monday 16th and Friday 20th June, due to absence during the previous week, then please contact the Children's & Traded Services for instructions before resending your results.

- The threshold mark will not be released until **Monday 23rd June**. This means that it is not a requirement to include in your return the 'Wt' ('working towards') or 'Wa' ('working at') outcomes for Phonics
- An outcome will only need to be reported if a pupil has left the school (L), is absent (A) or did not participate in the check (D). In all other cases, only the marks obtained in the Phonics Screening Check must be shown
- Schools must not wait until the threshold is known before submitting phonics results to the LA. This should be done as soon as possible after completion of the checks

- Once the threshold mark is made available on the 23rd June, schools will need to enter this into the Phonics marksheets in their management information system (both for Year 1 and Year 2)
- The outcome grades Wa (met the required standard) and Wt (did not meet the required standard) will then be calculated automatically for each pupil from their corresponding mark 0-40
- Schools do not need to resubmit a new CTF to the LA once the outcome grades have been calculated

Reporting to parents - Phonics

Headteachers must report to parents by the end of the summer term in year 1, their child's phonics screening check score (including pupils who have since left the school). Headteachers should also report to parents, if their child was absent, did not participate in the check, or the reason why they have not received a result (for example, results are affected by maladministration).

For year 2 pupils who take the check in June 2025, schools must report results to parents.

2025 Phonics ARA 7 Reporting to parents

Children who Transfer to a New School - Phonics

If a pupil changes school:

- before the check period – the receiving school should assess the pupil and submit data for them
- during the check period – the receiving school should find out whether the pupil has already taken the check (if not, they should assess the pupil and submit data for them)
- after taking the check – their result should be submitted by the school where they took the check and provided to the new school in the CTF

If a pupil arrives from a non-participating school or were electively home educated (EHE), the receiving school should consider administering the check and must submit data for them. Pupils who arrive after the check administration period, and who did not take the check, do not need to be included in that year's data submission

Key Stage 1 2025

OPTIONAL

<https://www.gov.uk/government/publications/2024-optional-key-stage-1-tests-guidance/2024-optional-key-stage-1-tests-guidance>

<https://www.gov.uk/government/publications/key-stage-1-teacher-assessment-guidance>

KS1 Teacher Assessment

- All teacher assessment is now non-statutory at the end of KS1. Schools are encouraged to continue to use the end of KS1 teacher assessment framework to support classroom practice. The non-statutory teacher assessment guidance will support schools with the delivery of non-statutory teacher assessment.
- We are offering to collect KS1 assessments for those schools that wish to submit data, in order to support schools in their self-evaluation; For those schools purchasing our School & Pupil Performance Analysis package, it means we will be able to include KS1 data in your data analyses for the coming year.
- For those schools participating, schools should make their judgements for each eligible pupil at the end of KS1 , taking into account the pupil's progress and performance throughout the key stage. They should base their TA judgements for Reading, Writing, Mathematics and Science on a broad range of evidence from across the curriculum for each pupil and use their knowledge of a pupil's work over time.

KS1 Teacher Assessment

- Teachers should make judgements for each eligible pupil against the standards set out in the revised TA frameworks or the pre-key stage standards. Exemplification materials are available to help teachers make their judgements, if additional guidance is needed.
- TA Framework - <https://www.gov.uk/government/publications/teacher-assessment-frameworks-at-the-end-of-key-stage-1>
- Pre-key stage standards (for assessing pupils engaged in subject-specific study, who are working below the standard of national curriculum assessments) - <https://www.gov.uk/government/publications/pre-key-stage-1-standards>
- Exemplification materials - <https://www.gov.uk/government/collections/key-stage-1-teacher-assessment>
- The Engagement Model (EM), which replaces P scales, should be used for statutory assessment of pupils not engaged in subject-specific study at the end of KS1

For KS1 English reading, English writing and mathematics, the following standards apply.

- Working at greater depth within the expected standard
- Working at the expected standard
- Working towards the expected standard

TA Framework

- Standard 4
- Standard 3
- Standard 2
- Standard 1

Pre-Key Stage
Standard

Engagement Model

Pupils not engaged
in subject specific
study

For KS1 science, where results are not used for formal accountability, the framework contains

Framework Standard

- Working at the expected standard
- Has not met the expected standard

- Participating schools need to finalise their teacher assessments and then submit these pupil-level judgements to the LA as a CTF or via a pre-populated data collection spreadsheet via the AnyComms Plus secure file transfer facility. We are asking schools to submit their KS1 data to the LA by **Friday 4th July 2025**.

Reporting to parents

Headteachers of maintained schools, including maintained special schools, must prepare annual reports for every pupil's parents. Details of this are outlined in section 7 of the Assessment and reporting arrangements (Year 1 phonics screening check).

Schools are encouraged to provide additional information to parents at the end of KS1, as their child transitions into KS2. Schools may wish to include results of the optional tests in their annual reports to parents, as part of the information on the pupil's achievements and general progress.

KS1 Optional Test Guidance 8.1 Annual Reports

- To support schools to understand their 2025 results, SMT will be providing the following for participating schools (not to be shared with parents please). Please note that the below are dependent on enough schools participating in the collection so that we have sufficient data to construct meaningful comparisons.
 - A school/LA comparative report, showing 2025 school outcomes against provisional 2025 Buckinghamshire outcomes
 - We are also again working with the National Consortium of Examination Results (NCER), which includes all LAs in England. By sharing information between LAs, NCER are able to calculate “emerging” national results.

Year 4 Multiplication Tables Check (MTC) 2025

<https://www.gov.uk/government/collections/multiplication-tables-check>

- The MTC is an online assessment, designed to determine whether pupils are able to fluently recall their multiplication tables up to 12, through a set of 25 timed questions. It will identify pupils who have not yet mastered this mathematical skill so schools can give them additional support.
- Schools can access the MTC service to prepare for the check via DfE Sign-in from Monday 28 April 2025.
- Schools must administer the MTC to all eligible year 4 pupils between Monday 2 June and Friday 13 June 2025.
- Schools can use the following week, Monday 16 June to Friday 20 June, to administer the check to any pupils who were absent during the first 2 weeks or in case of any delays to the administration of the check due to technical difficulties.
- Schools must provide a reason for any pupils who are not able to participate in the check within the MTC service. Headteachers make the final decision on whether a pupil should participate.

Pupils changing school

If a pupil changes school before the check administration window, the receiving school must add the pupil to their pupil register and either administer the check or record the pupil with a reason for not taking the check.

If a pupil changes school during the check administration window the receiving school should check if the pupil has already taken the check with the previous school. If the pupil has already taken the check, the receiving school does not need to add the pupil to their register or administer the check. If the pupil has not taken the check the receiving school must add the pupil to their pupil register and either administer the check or record the pupil with a reason for not taking the check.

If a pupil changes school after the check administration window the school where the pupil was registered during the check window must ensure the pupil is within their pupil register and has completed the check or recorded with a reason for not taking the check. The receiving school does not need to take any action.

If a pupil changes school before or during the check administration window and did not participate in the check, the previous school should record them as 'left' within the 'Provide a reason why a pupil is not taking the check' section on the homepage.

Results

It is the headteacher's responsibility to ensure that all pupils have a check status of completed or a reason for not taking the check by Friday 20 June. Headteachers must submit the HDF to confirm this check administration guidance has been followed. **The deadline for completing the HDF is 5pm on Friday 20 June.** Headteachers cannot complete the HDF until all pupils have completed the check or have a reason recorded for not taking the check. Failure to complete the HDF by the deadline may result in a maladministration investigation.

Schools will see results (a total score for each pupil) in the 'View pupil results' section of the MTC service from Monday 23 June, providing:

- all pupils have completed the check or have a reason recorded for not taking the check
- the HDF has been submitted

There is no expected standard threshold for the MTC, but higher scores indicate greater proficiency in fluently recalling multiplication tables

Reporting to parents

By the end of the summer term, headteachers must report to parents either

- their child's MTC score
- the reason their child did not take the check

DfE will not publish school level results for the MTC in performance tables. There will be a statistical publication of the MTC and results will be available in Analyse School Performance in the autumn term.

Key Stage 2 2025

<https://www.gov.uk/government/publications/2023-key-stage-2-assessment-and-reporting-arrangements-ara>

<https://www.gov.uk/government/publications/key-stage-2-tests-test-administration-guidance-tag>

KS2 Tests – participating pupils

- The tests are designed to be used with all pupils who have completed the KS2 programmes of study and are working at the overall standard of the tests. This means that if pupils are working above the pre-key stage standards, they should be entered for the tests.
- Pupils should not take the tests if any of the following apply:
 - they have not completed the relevant KS2 programme of study
 - they are working at the pre-key stage 2 standards or Engagement Model
 - they are working at the standard of the KS2 tests but are unable to participate even when using suitable access arrangements
 - they are not in a fit physical or mental state at the time of the tests.

The pre-key stage standards should be used to provide statutory assessment outcomes for pupils who are working below the standard of the KS2 national curriculum assessments and are engaged in subject-specific study.

Registering pupils for the tests

- All pupils enrolled at maintained schools and academies who will complete the KS2 programmes of study in the 2024/25 academic year, must be registered for the tests. This includes pupils who are working below the overall standard of the tests, and ultimately won't take them, and pupils who are working at the overall standard of the tests but cannot access them.
- Schools had to register pupils on the Primary Assessment Gateway by Friday 7th March. Any pupils who arrive in school after this date (up to Thursday 15 May), must also be added to pupil registration.
- Pupils in their final year of KS2 who attend an AP school (including PRUs) but are still on the register of a maintained school or academy, must also participate in the tests. The headteacher at the school where the pupil is registered is responsible for ensuring the tests are administered.

KS2 Teacher Assessment and Pre-Key Stage Standards

- As in 2024, schools are not required to make statutory teacher assessment (TA) judgements in English reading and mathematics for those pupils who take the relevant tests.
- The pre-key stage 2 standards are to be used for assessing pupils engaged in subject-specific study, who are working below the standard of national curriculum assessments.
- The Engagement Model should continue to be used for statutory assessment of pupils not engaged in subject-specific study at the end of KS2.
- TA Frameworks -
<https://www.gov.uk/government/publications/teacher-assessment-frameworks-at-the-end-of-key-stage-2>
- Pre-Key Stage Standards -
<https://www.gov.uk/government/publications/pre-key-stage-2-standards>

What this means for reading and maths....

children who are working at the standard of national curriculum assessments

- need to be registered for and sit the relevant tests
- do not have a Teacher Assessment recorded
- *this includes children who are absent for the test period (A) , cannot access the tests with appropriate access arrangements (U) or have recently arrived in the school (J)*

children who are working below the standard of national curriculum assessments and engaged in subject-specific study

- need to be registered for the tests as “B” (below the standard)
- need to be assessed against the Pre-Key Stage Standard

children who are working below the standard of national curriculum assessments and are not engaged in subject-specific study

- need to be registered for the tests as “B” (below the standard)
- need to be recorded as EM (Engagement Model)

N.B, As at KS1, the ‘D’ Disapplied code has been withdrawn and cannot be used.

Writing

children who are working at the standard of national curriculum assessments

- need to be assessed using Teacher Assessment Framework

children who are working below the standard of national curriculum assessments and engaged in subject-specific study

- need to be assessed against the Pre-Key Stage Standards

children who are working below the standard of national curriculum assessments and are not engaged in subject-specific study

- need to be recorded as EM (Engagement Model)

Science

- TA only

Grammar, Punctuation and Spelling

- Test only

Framework	Reading	Maths	Writing	Science
TA Framework			- Working at greater depth within the expected standard - Working at the expected standard - Working towards the expected standard	- Working at the expected standard - Has not met the expected standard
Pre Key Stage 2 Standards	- Standard 6 (working at the KS1 expected standard) - Standard 5 (working towards the KS1 expected standard) - Standard 4 - Standard 3 - Standard 2 - Standard 1			
Engagement Model	EM			

Submitting KS2 TA

As last year, schools will need to submit their KS2 teacher assessment direct to the Primary Assessment Gateway (PAG).

Schools must:

- submit accurate TA data on the PAG by **Friday 27th June**
- not submit their data until after the external moderation visit has taken place (if selected)
- only re-submit successfully submitted data after Friday 27th June when required to do so by STA or the LA.

<https://www.gov.uk/government/publications/key-stage-2-teacher-assessment-guidance/key-stage-2-teacher-assessment-guidance>

Note that if authorisation for resubmission after 27th is not provided, then STA will refer to their maladministration team.

We strongly recommend that schools submit their TA data on the PAG well in advance of the 27th June deadline to allow you to check and correct your data if required.

Reporting to parents

The annual report must be available to parents before the end of the summer term. The report must cover the pupil's:

- achievements
- general progress
- attendance record

At the end of KS2, it must also include:

- a brief account of what the teacher assessments and national curriculum tests results show about the pupil's progress individually, and in relation to other pupils in the same year, drawing attention to any of the pupil's particular strengths and weaknesses
- the results of any national curriculum tests taken, including the pupil's scaled score and whether they met the expected standard (or a statement explaining why any TA has not been completed)
- the outcomes of statutory national curriculum TA in English writing and science
-

Reporting to parents

- the pre-key stage standards achieved by the pupil, for pupils working below the standard of the national curriculum and engaged in subject-specific study
- a qualitative narrative commentary of the pupils' achievements and progress in the areas of the engagement identified in the engagement model, for pupils working below the standard of the national curriculum and not engaged in subject-specific study
- comparative information about the attainment of pupils of the same age in the school
- comparative information about the attainment in the core subjects of pupils of the same age nationally, which will be published in the National curriculum assessment: key stage 2, 2025 (interim) statistics publication on Explore Education Statistics

If a national curriculum test result is not received by a headteacher before the end of the summer term, it must be provided to parents within 15 school days of the headteacher receiving it.

- To support schools to understand their 2025 results, we will again be providing the following for school use only (not to be shared with parents please)
 - A school/LA comparative report, showing 2025 school outcomes against provisional 2025 Buckinghamshire outcomes
 - We are also again working with the National Consortium of Examination Results (NCER), which includes all LAs in England. By sharing information between LAs, NCER are able to calculate “emerging” national results, which are available much earlier than official national results. Although unofficial, in 2024 the “emerging” national results were very close to the final results published by DfE. We aim to share these results with schools as soon as we believe they are robust enough to provide meaningful comparisons (expecting to be able to share these results before the end of the summer term).
- Comparative reports will be sent to schools from the beginning of July. Please note however that they will only be available to schools subscribing to our School & Pupil Performance Analysis.

Children who Transfer to a New School – KS2

If a pupil changes school:

- before test week – the receiving school must submit TA data for them
- during test week – the school where the pupil was registered at the beginning of test week must submit TA data for them
- after test week – the school where the pupil was registered during test week must submit TA data for them

If a pupil arrives during test week from a non-participating school or having been electively home educated (EHE), the receiving school must submit TA data for them. If the pupil arrives after test week, they can no longer be registered for the tests, so data will not be expected.

2025 KS2 ARA 8.6 Pupils who change school

Help and Support for Data Submission

Your MIS support provider will normally be running data collection seminars, outlining how to record and export the data from your system.

The Bucks ICT Schools Team are running sessions for SIMS, Bromcom and Arbor schools – please check their training schedule for details.

Technical queries on how to record the data in your MIS, how to export the results file or how to create the built in reports ready to send to parents, need to be directed to your MIS support provider.

For issues accessing the Primary Assessment Gateway (KS2 test registration, KS2 TA submission, phonics/MTC/KS2 headteacher declaration forms) or with the MTC please contact the national curriculum assessments helpline - assessments@education.gov.uk or 0300 303 3013

For other queries please email the Business Intelligence (Children's & Traded Services) team : primaryassessmentdata@buckinghamshire.gov.uk

ICT Team Support

Telephone: **01296 383500 – option 1**

Email: ICTSchools@buckinghamshire.gov.uk

- Guidance notes sent to schools last week.
Infant Phase & Junior Phase
- A copy of the guidance notes will also be available on the ICT Zone on Schools Web.
- A copy of presentation will be available on ICT Zone.
- [Training | SchoolsWeb](#)